

2024 Motor Mill Visitor Summary

Motor Mill was open for tours Noon-5:00pm on weekends from May 24th - September 2nd and every other Weekend through October 13th. The Motor Mill Foundation added 2 additional Mondays during holiday weekends for a total of 38 open tour days. In addition to the regular tour weekends, Laura Elsinger and Brenda Yearous staffed the new welcome center at the Inn daily May 24th - September 2nd and then Thursday-Sunday from September-October 13th. Events were well attended and traffic through the park was high again this year. **The Motor Mill Historic Site welcomed 3,803 from 29 different states and 9 foreign countries.**

Visitation

Total Number of Visitors nearly doubled to **3,803**.

The car counter counted **19,444 cars** across the bridge April 16 - November 6

2007: 858	2016: 1054	15,860 cars
2008: 504	2017: 1507	16,250 cars
2009: 634	2018: 1287	14,751 cars
2010: 788	2019: 1088	14,294 cars
2011: 683	2020: 805	19,827 cars
2012: 575	2021: 1415	19,592 cars
2013: 1492	2022: 1227	18,544 Cars
2014: 1246	2023: 1663	20,028 cars
2015: 1439		

2 MMF Events - 275 people

-DeNeui Memorial –**55**

-Bridge Lighting - **220**

6 Conservation Board Events – 430 people

- Motor Motor – **135**

-Eastern Iowa Habitat Partnership Workday - **13**

-Savanna Saunter – **5**

-Night At the Inn – **125**

-Music Under the Moon – **120**

-Full Moon Hike - **32**

23 Educational Programs – 566 people

Programs: 3 Camps, 2 Fieldtrips, 4 day School of the Wild, 5 Classroom visits off-site– History Trunk, 3 adult offsites, 1 scout group, 2 special groups, 3 speaking engagements, 3 private tours

376 Youth

190 Adult

Volunteerism - 59 volunteers 1342 hrs

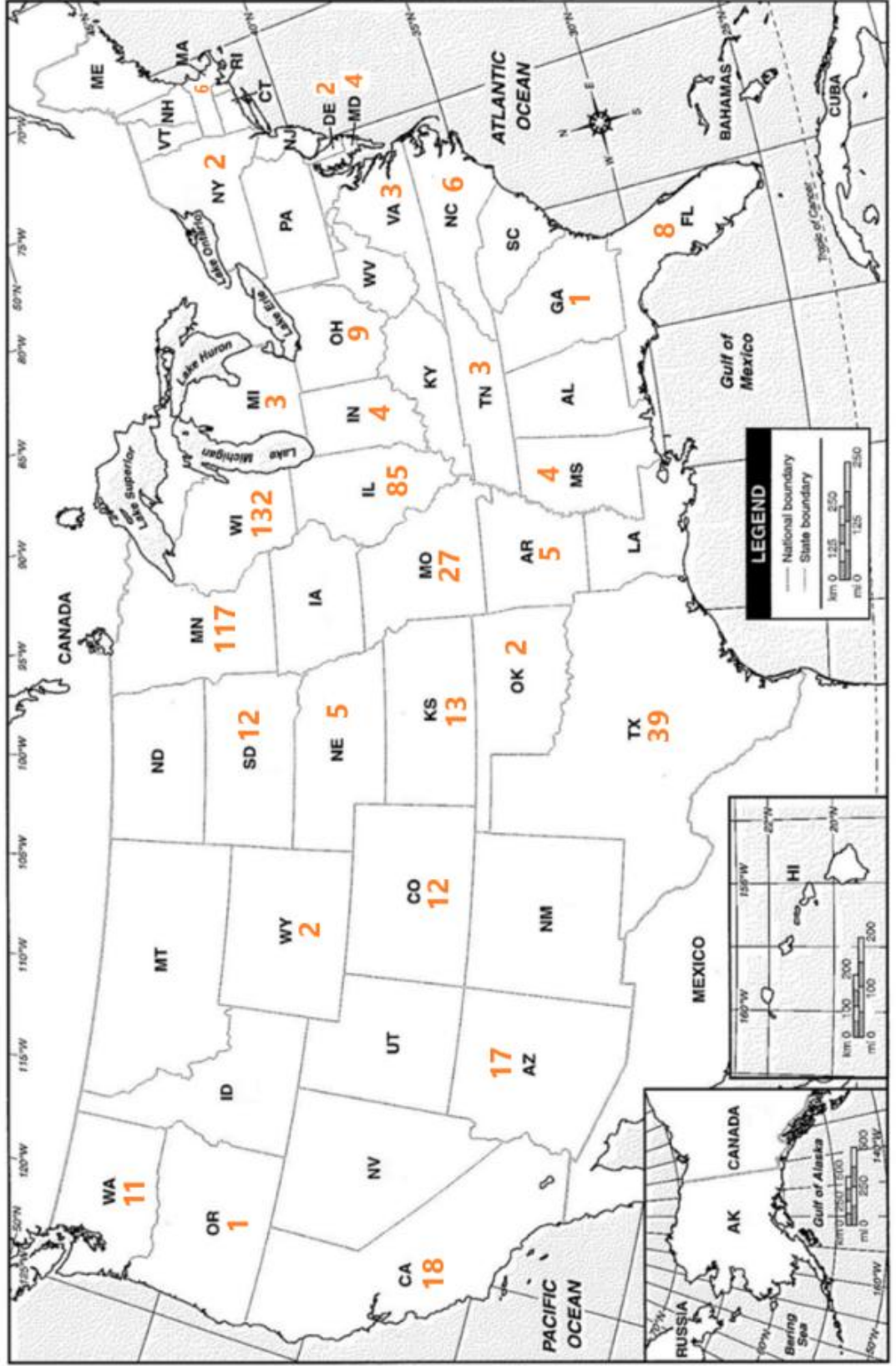
2024

TOTAL VISITORS

3,803

9 FOREIGN COUNTRIES

- 1 - Denmark
- 2 - Austria
- 1 - Netherlands
- 2 - United Kingdom
- 2 - Sweden
- 1 - Canada
- 1 - Malaysia
- 2 - Indonesia
- 1 - New Zealand



January 16, 2024 -via Zoom due to inclement weather.

TREASURER'S REPORT

Jan. 01	Beginning Balance		36,088.20
	Total Receipts	1,610.00	
	Total Expenses	334.32	
Jan. 15	Ending Balance		37,363.88

2023 TAX REPORT -Morine

	Beginning Balance		23,109.77
	Total Receipts		
	Donations	18,229.85	
	Merchandise sales	2,902.98	
	Used lumber sales	60.00	
	Grants: Black Hills Energy (pass to CCCB for Pony Hollow Trail)	3,000.00	
	Total Receipts		24,192.83
	Total Expenses		11,214.40
	Ending Balance 2023		36,088.20

TRRC REPORT -- Mallory Hanson, director of the Turkey River Recreational Corridor, discussed the TRRC annual report for 2023. Some activities included: grant writing for member entities, including a successful \$328,000 Iowa Great Places grant for the Motor Inn; promotions such as water trail and trout fishing guides; travel to tourism conferences; organize the Turkey River Safari; prepare social media; do trail user counts. Hanson said the TRRC has leveraged more than \$8.7 million in funds from grants and donations in its 13-year history.

ROAD DUST MITIGATION – Pollock will confer with Clayton County Secondary Roads. She said the County has not been billed for the 2023 dust control. Zichal asked about the cost of seal-coating from Communia to Motor, and wondered whether the county could get a grant to pay for it. Pollock questioned whether seal-coat (or asphalt?) would be aesthetically inappropriate. Schoen noted that national parks and historic sites typically have paved or seal-coated roads, which usually is not a concern.

BOLTERS – Zichal has not received a response from Moyna's about how and when to move the Pickwick bolters from the Stable to the Mill.

BRIDGE LIGHTING – Pollock said two businesses have offered to help put more holiday lights on the Motor Mill bridge, and to pay for electrical costs. Board members were receptive to the idea, but cautioned that light displays should be kept low-key and in keeping with the historical elements of the site. Also, the county engineer should be consulted. Pollock to follow up and learn more.

UMGC GRANT APPLICATION – Pollock said a pre-application for Upper Mississippi River Gaming grants is due April 19. Successful applicants would receive money in October. The board discussed a number of potential grant projects, including: metal gates for the arches in the Mill basement; railing for ramp to second floor of Inn; leaf guards for Inn gutters; updating the Stories in Stone video. Pollock said UMGc in the past has not approved grants for events (such as an art show) or road work (such as seal coating.)

The board also discussed work on the Cooperage, such as renovating windows and floors and providing access to the second floor. Slagel suggested that we should have a Cooperage master plan before doing more work there.

MEMORIALS AND RECOGNITION FOR VOLUNTEERS – Morine urged the board to find ways to best honor the work of former and present board members. He offered to serve on a committee to make recommendations. One idea might be a “hall of fame,” without specific criteria but a general consensus that an individual should be honored for their work.

Schoen moved to establish a volunteer recognition committee. Morine seconded.

Carried. Morine, Schoen, and Zichal agreed to serve on the committee.

TRRC SPONSORSHIP – The Turkey River Recreational Corridor gets its funding from local communities and counties, along with donations from other groups and individuals. Slagel moved that the Foundation contribute \$500 to TRRC. Stone seconded. Carried.

YEAR-END REVIEW OF PROJECTS in 2023– Slagel compiled the following list

1. Filled large (8'x8') floor gaps on 3rd and 4th floor
 2. Removed old lumber, tarps, etc. from 2nd-5th floors. Organized tools and hardware on 2nd floor.
 3. 6th floor stairwell rail installed.
 4. Turbine display created. Plexiglass case (thINK) completed.
 5. Millstone furniture/ faux running stone display.
 6. Ramps installed in doorways
 7. Cleaning days (5/20 and 7/11). Downstream and upstream vegetation removal. Bat guano removal.
 8. Prep for VIP tours/Inn opening/John Nikolai Memorial
 9. Roof repair (7/25 with Amish help).
 10. New Bolter/middling's purifier obtained from Pickwick.
 11. Bridge and Inn holiday lighting
- Details about the renovation of the Inn, by far the biggest funded project of 2023, are not covered in this list. Other items like installation of MM site Wifi, point of sale system, security cameras covered by Clayton County Conservation were also completed this year.

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INTERPRETIVE MASTER PLAN – Pollock said the IMP committee agreed that top priority should be preparing a booklet that could be used to orient new tour guides, as well as a self-guiding tour reference for visitors. The committee also discussed a 3-D model of the Motor Mill Historic Site to be placed on the second floor of the Mill. The Conservation Board staff are making routed signs for the Motor Mill buildings and trails. Another sign option might be signs attached to or etched in limestone slabs.

February 20, 2024

TREASURER'S REPORT

Jan. 16 Beginning balance		37,363.88
Total Receipts	65.00	
Total Expenses	1,226.94	
Current balance		36,201.94

REPORT ON INN WELL – Pollock said work is proceeding to insulate the Motor well house after the plumbing froze during the January sub-zero weather. A supplemental heater also will be added. James Handke will repair the plumbing. Work should be completed before April 1.

ROAD DUST MITIGATION – Pollock recommended having the road between the Stable and the bridge treated with lignin, which is an organic product that should not damage the limestone buildings. Application details should be available in April.

Pollock also noted that county officials have told her that seal-coating or asphalt for Galaxy Road from the bridge to Communia may happen in the future, but not soon.

BOLTERS – Zichal has been trying to reach John Moyna about how and when to move the Pickwick bolters from the Stable to the Mill.

BRIDGE LIGHTING – A M Painting and Erickson Underground have volunteered to handle holiday bridge lighting. Pollock will continue discussion with them to work out details.

INN STAFFING – Pollock said the Conservation Board has advertised to hire a seasonal Motor Mill Coordinator, who will work weekends at the Inn, as well as help with other interpretive duties at Motor.

The board also discussed the need for additional volunteer tour guides. Zichal urged the board to ask community members.

MEMORIALS AND RECOGNITION FOR VOLUNTEERS – The volunteer recognition committee – Schoen, Morine, Zichal, and Stone – recommended a plaque near the bridge to acknowledge Jon deNeui's work on that project. The committee also suggested a sign in the basement to honor Lee Lenth's building of the basement stairs and platform.

In addition, Schoen has drafted a history of the Motor Mill Foundation to list previous and current board member and volunteers, along with key financial donors. The booklet will be made available at the Inn and in the Mill.

Yackel-Juleen moved to authorize Zichal to meet with the Board of Supervisors to ask their concurrence for dedicating the bridge to deNeui. Morine seconded. Carried.

MOVE DISPLAY CASES FROM MILL TO INN – The board plans to move cases and other items from the Mill to the Inn on a regular work day, Tuesday, February 27.

GATES FOR MILL ARCHES – Slagel and Pollock met at the Mill to study how to close the stone arches. In discussion with Stan Rodamaker, owner of Custom Metal Railings, they proposed fastening angle iron inside the arches, then bolting a metal gates or gates to that frame. A footer also might be needed at the base of the gates. The board

concurrent with the proposal, and suggested the gates be in sections to allow easier removal and/or replacement if there is flood damage. Rodamaker estimated the cost at between \$5,000 and \$10,000.

MODEL OF HOW MILLSTONES WORK – Slagel showed a model he had built with lands and furrow grooves etched onto two plexiglass discs. By turning the discs and observing the lines, it is possible to see how the millstones would have cut the grain, then spun the flour to the outside.

STUDENT VOLUNTEERS FOR EARTH DAY – Slagel has been in touch with Central Community School students who want to volunteer for Motor on April 17 in celebration of Earth Day, which is April 22. There could be from 40 to 60 students grades 7- 12.

March 19, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, March 19, 2024, at the Osborne Conservation Center. Those present included: Kenneth Zichal, Chuck Morine, Larry Stone, Chris Schoen, Mark Yackel-Juleen, Jay Elvers, and Don Venteicher. Dan Slagel attended via Zoom. Clayton County Conservation Board director Jenna Pollock and CCCB naturalist Abbey Harkrader also attended. Julie deNeui Wolfe was a guest. Zichal called the meeting to order at 7:00 p.m.

AGENDA

Stone moved to approve the agenda as distributed. Elvers seconded. Carried.

MINUTES

Morine moved to approve the minutes of the February 20, 2024, meeting as distributed. Schoen seconded. Carried.

TREASURER'S REPORT

Morine presented the following treasurer's report:

Feb. 20	Beginning balance	36,201.94
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Receipts

March 18	donation: Blackbaud	20.00
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Total Receipts 20.00

Expenses

March 9 Allamakee Clayton Elec. 61.74

March 18 Alpine Communications 17.58

Total Expenses 79.32

March 19 Current balance 36,142.62

Yackel-Juleen moved to accept the treasurer's report. Elvers seconded. Carried.

OLD BUSINESS

1 – REPORT ON INN WELL – Pollock said work has been completed to insulate and add a heater to the Motor well house after the plumbing froze during the January sub-zero weather.

2 - ROAD DUST MITIGATION – Pollock said information about road dust control should be available in May.

3 – BOLTERS – Zichal has been unable to reach John Moyna about moving the Pickwick bolters from the Stable to the Mill. The board briefly discussed other options, but agreed that Moyna's help would be preferable. Pollock noted that the Conservation Board hopes to let a contract for roof repairs on the Stable, so the bolters would need to be moved out when that work begins.

4 – BRIDGE LIGHTING – Pollock does not expect to hear more until later this summer about the proposal of businesses to place holidays lights on the bridge.

NEW BUSINESS

1 – DEDICATION OF BRIDGE TO JON DENEUI – The Clayton County Board of Supervisors on March 12 gave informal approval to a Motor Mill Foundation proposal to place a plaque near the Motor Mill Bridge in honor of Jon deNeui.

The board discussed this possible wording:

The Motor Mill Bridge stands as a testament to the unwavering commitment of Jon deNeui, a dedicated volunteer of the Motor Mill Foundation. Jon's vast historical knowledge and engineering expertise guided the construction of a replica of the 1899 bridge, as well as much of the restoration work on the Mill.

Stone will confer with thINK about plaque options.

2 – ARCH BARRIERS – Slagel reported that Roger Swales has visited the Mill and proposed using a concrete footing to support a barrier. Stan Rodamaker is working on a design for barriers. He has suggested that a grate may need to be on the outside surface, rather than in the arch itself.

Pollock is preparing a pre-application for an Upper Mississippi Gaming Corporation grant that could help pay for the work.

3 – THIRD FLOOR MILL LIGHTING – The board discussed the potential need for more lighting on the second and third floors of the Mill when bolters are moved to the third floor and interpretive signs are installed on the second floor. There are some existing electrical outlets, but more wiring may be required. Pollock noted that sitting benches donated by Don Bodensteiner of Elgin may be available to use on those floors.

4 – STUDENT VOLUNTEERS FOR EARTH DAY – Slagel has been in touch with Central Community School students who want to volunteer for Motor on April 17 in celebration of Earth Day, which is April 22. There should be about 40 students at the Mill from 1-3 p.m.

NOTES

Pollock reported that the Conservation Board has hired Brenda Yearous and Laura Elsinger to work as co-coordinators at the Motor Mill Historic Site beginning May 13.

Zichal suggested inviting representatives of Schech's Mill and Pickwick Mill in Minnesota to come to Motor for a tour and exchange of ideas.

A proposal for volunteers to use metal detectors at Motor, under the supervision of Schoen, is on hold for the time being.

Julie deNeui Wolfe invited Foundation members and others to a memorial celebration for Jon deNeui to be held at 11 a.m. Saturday, June 15, at the Grace Evangelical Free Church on Hy 13 south of Elkader. It is hoped the bridge plaque honoring Jon can be dedicated on the same day.

ADJOURNMENT

Elvers moved to adjourn at 7:55 p.m. Yackel-Juleen seconded. Carried

Respectfully submitted,
Larry A. Stone, secretary, Motor Mill Foundation

April 23, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, April 23, 2024, at the Osborne Conservation Center, after having been postponed from April 16 because of weather. Those present included: Kenneth Zichal, Chuck Morine, Larry Stone, Chris Schoen, David Beck, Jay Elvers, Don Venteicher, and Dan Slagel. Clayton County Conservation Board director Jenna Pollock and CCCB naturalist Abbey Harkrader also attended. Doug Wolfe was a guest. Zichal called the meeting to order at 7:00 p.m.

AGENDA

Zichal asked to add an item about automated external defibrillators (AED). Harkrader asked to add discussion about tour guides. Schoen asked to make a report about the turbine case moisture and temperature. Stone noted a change in the date for student volunteers to help at the Mill. Elvers moved to approve the agenda with those changes. Morine seconded. Carried.

MINUTES

Morine moved to approve the minutes of the March 19, 2024, meeting as distributed. Schoen seconded. Carried.

TREASURER'S REPORT

Morine presented the following treasurer's report:

March 19	Beginning balance	36,142.62
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Receipts

April 11	donation: Blackbaud	20.00
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Total Receipts	20.00
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Expenses

April 11	Allamakee Clayton Elec.	62.02
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Total Expenses	62.02
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April 23	Current balance	36,100.60
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Morine moved to accept the treasurer's report. Elvers seconded. Carried.

CLAIMS

Morine moved to approve a claim from Dan Slagel for \$128.40 for a new shop vac. Beck seconded. Carried.

OLD BUSINESS

1 – MOVING BOLTERS TO THIRD FLOOR OF MILL – Zichal is staying in touch with John Moyna to arrange to move the equipment.

2 – UPDATE ON PLAQUE TO HONOR JON DENEUI – Stone said the staff at thINK hopes to have a proof of the plaque ready by April 26.

3 – BARRIER GATES – Pollock submitted a pre-application requesting a grant from Upper Mississippi Gaming Corporation.

NEW BUSINESS

1 – OLD MILL EQUIPMENT IN GALAXY ROAD SHED – Several board members again examined items in the Vaske shed, and determined that two or three pieces should be brought to Motor, but the remainder should be offered to other historical groups. The board agreed to try to move the machines when John Moyna's crew is helping with the Pickwick bolters. We will need to coordinate with the Conservation Board to be able to use their tractor and trailer.

2 – EARTH DAY STUDENTS – Central School students postponed their volunteer day from April 17 until May 1. The group now plans to be at the Mill from about 1-3 p.m. on May 1.

3 – THIRD FLOOR – Don Bodensteiner of Clermont donated 10 wooden benches to the Conservation Board. Several have been positioned for seating on the third floor.

4 – STABLE ROOF – The Clayton County Conservation Board awarded a contract to Daniel Miller to repair and replace the roof on the Stable. The cost is \$23,581.13. There is about \$6000 remaining from an earlier Upper Mississippi Gaming grant. Pollock asked the Motor Mill Foundation to cover the balance. Beck moved that the MMF contribute to the Stable project an amount not to exceed \$20,000. Morine seconded. Carried.

5 – MOTOR MILL ENDOWMENT – Pollock reported that the Motor Mill Foundation Endowment with the Community Foundation of Greater Dubuque now totals about \$19,000. We are eligible to take out about \$660 this year if we choose. The consensus of the board was to leave the money in the endowment because it gives potential donors the opportunity for an Iowa tax credit. Pollock said the Conservation Board will mention the endowment along with other donation options when promoting Great Give Day and other requests for charitable contributions.

6 – AED – The Clayton County Foundation for the Future has given the Conservation Board a \$1000 grant to upgrade two AEDs we will be getting from the Clayton County Sheriff's Department. Zichal noted the need to have people trained in their use. Pollock said MMF members will be invited to a Conservation Board staff training to be held later in May.

7 – HISTORICAL TURBINE CASE – Schoen has used a monitoring device to measure the temperature, humidity, and dew point in the case with the salvaged wooden turned. There is considerable variation with outside weather conditions. He will consult with the Maryland historical department, who did the preservation work on the turbine, about whether it would be advisable to have better climate control.

NOTES

The board discussed whether to have the Mill open for self-guided tours when coordinators are staffing the Inn on days other than regular Mill tour dates. The consensus was to not open the Mill when tour guides aren't available.

ADJOURNMENT

Beck moved to adjourn at 8:15 p.m. Elvers seconded. Carried

Respectfully submitted,
Larry A. Stone, secretary, Motor Mill Foundation

Motor Mill Foundation

Minutes

(DRAFT)

May 21, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, May 21, 2024, at the Osborne Conservation Center. The start time was delayed until 8 p.m. because of storm threats. Those present included: Kenneth Zichal, Chuck Morine, Larry Stone, Chris Schoen, David Beck, Jay Elvers, and Dan Slagel. Clayton County Conservation Board director Jenna Pollock, CCCB naturalist Abbey Harkrader, and Motor Mill coordinator Laura Elsinger also attended. Zichal called the meeting to order at 8:05 p.m.

AGENDA

Elvers moved to approve the agenda. Slagel seconded. Carried.

MINUTES

Morine moved to approve the minutes as distributed. Slagel seconded. Carried

TREASURER'S REPORT

Morine presented the following treasurer's report:

April 16	Beginning balance	36,100.60
Receipts		
May 7	donation: Blackbaud	30.00
	Total Receipts	20.00
Expenses		
April 16	Alpine Communications	17.46
April 17	Dan Slagel – shop vac	128.40
May 7	Allamakee Clayton Elec.	66.90
May 14	Johnson's Restaurant, meals for Moyna crew	105.00

May 15	Alpine Communications	17.46
May 17	Square Inc.	0.23
	Total Expenses	335.45
April 23	Current balance	35,795.15

Elvers moved to accept the treasurer's report. Schoen seconded. Carried.

CLAIMS

Morine presented claims from thINK for \$1235.98 for the memorial plaque for Jon deNeui, and from Rivals for \$308.16 for mugs and key chains. He moved to approve those payments. Slagel seconded. Carried.

TREASURER'S STATEMENT

Morine told the board that he and his wife, Sydney, will be moving to the Strawberry Point Lutheran Home in a few months, and he submitted his resignation as Foundation treasurer and registered agent for the nonprofit corporation. He moved that Dan Slagel be appointed to serve as interim treasurer and agent. Beck seconded the motion. Carried, with foundation members expressing their heartfelt thanks for Chuck's two decades of service in support of Motor Mill.

OLD BUSINESS

1 – MOVING BOLTERS TO THIRD FLOOR OF MILL – C. J. Moyna and Sons provided a crew of four, along with a scissors lift and a skid loader, to move equipment to the third floor of the Mill on Tuesday, May 14. The transfer went smoothly, and a total of seven pieces of milling equipment, including bolters, flour sifters, and middling purifiers, now are on display at Motor. Appropriate thanks have been sent to John Moyna. A story and photos also have been submitted to the Clayton County Times Register.

2 – UPDATE ON PLAQUE TO HONOR JON DENEUI – Stone said the staff at thINK promises to have the plaque ready in time for the June 15 dedication. The ceremony will follow a memorial service and meal at E-Free Church, which begins at 11 a.m.

The board discussed how and where the plaque will be located. The consensus was for it to be on a post similar to the sign for the bridge construction, with the two posts moved away from the river toward the road. Volunteers will work on the posts before June 15.

3 – BASEMENT ARCH BARRIER GATES – Pollock said our pre-application requesting a grant from Upper Mississippi Gaming Corporation was not

approved. She is seeking other funding sources. Preliminary costs estimates were no more than \$10,000 per arch.

NEW BUSINESS

1 – MOVING BOLTERS – (See #1 Old Business.)

2 – MEMORIAL DAY WEEKEND OPENING – Mill Coordinator Laura Elsinger said that she and co-coordinator Brenda Yearous have been readying the first floor of the Inn for visitors. Pollock asked for discretion to order amenities for the welcome area, such as flowers, gift bags, and surge protectors. She will donate a small refrigerator for use in the gift shop. Slagel moved to approve up to \$500 for such expenses. Beck seconded. Carried.

3 – EARTH DAY STUDENT VOLUNTEERS – About 25 Central School students and 2 teachers helped clean the Mill on May 1. For future such events, the board agreed that we should be more insistent on the use of dust masks and hearing protection. It also would be appropriate to offer snacks or some other token of appreciation.

4 – MILL-INN COMMUNICATION – Elsinger and Schoen have obtained walkie-talkies for workers in the Inn and the Mill to communicate when needed on tour days. The board discussed whether it might be useful to have signs to remind visitors to check the other building if a staff person is temporarily absent.

5 – VISION SUBCOMMITTEE – Slagel suggested that the Foundation should revisit our past visions and strategic planning, with the aim of keeping the Motor Mill Historic Site sustainable into the future. Schoen noted that the discussions could list our past accomplishments, and offer ideas of how to involve more volunteers.

Slagel said Mallory Hanson, with Northeast Iowa RC&D, had offered to coordinate such a discussion in July. Zichal invited the board to his home for the July 16 meeting.

6 – MERCHANDISE – Morine asked whether the Board would like to continue selling the small wooden Mill cut-outs originally designed by Ed Olson. Harkrader said she will find the template that can be glued to the blocks if volunteers can cut them out.

NOTES

Elsinger said some furnishings – such as a bookcase, tables, and chairs - are still needed for the welcome center at the Inn. More antiques also could be displayed in the Inn. The board also discussed whether some antique items could be put in the single display case now left in the Mill.

Pollock reported that work on the Stable roof has been delayed because the crew is dealing with storm-related emergencies.

ADJOURNMENT

Schoen moved to adjourn at 9:43 p.m. Elvers seconded. Carried

Respectfully submitted,
Larry A. Stone, secretary, Motor Mill Foundation

Motor Mill Foundation

Minutes

(DRAFT)

June 18, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, June 18, 2024, at the Osborne Conservation Center. Those present included: Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Don Venteicher, and Dan Slagel. Clayton County Conservation Board naturalist Abbey Harkrader, and Motor Mill coordinator Laura Elsinger also attended. CCCB director Jenna Pollock arrived about 7:45 p.m. In the absence of board chair Ken Zichal, Schoen called the meeting to order at 7:05 p.m.

AGENDA

Board members asked to add the following items to the agenda: how to distribute the Milling Around newsletter; communications with other mills; overhauling the MMF library; idea for a fund raiser; tours for Moto Guzzi visitors. Slagel moved to approve the agenda with those additions. Elvers seconded. Carried.

MINUTES

TREASURER'S REPORT

Slagel presented the following treasurer's report:

June 18, 2024

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
May 17	Beginning Balance			35,795.15
	<u>Receipts</u>			
May 28	Donations		181.00	
May 28	Square Deposit		27.17	
June 2	Donations		61.00	
	Merchandise sale		15.00	
June 7	Square Deposit		28.15	
June 10	Donations		87.00	
	Merch (cash)		65.00	
	Square Deposit		207.26	
June 17	Donation		81.00	
	Merch(cash)		16.00	
	<u>Square Deposit</u>		<u>17.43</u>	
	Total Receipts		786.01	

where guides normally explain the milling process, rather than to put the sign near bolters on the third floor. 4) Tours of upper floors of the Inn - The board agreed that tours of the upper two floors of the Inn might not be necessary, given the virtual tour available online.

3 - VISIONING – Mallory Hansen from NE Iowa R C & D will lead a visioning and goal setting discussion at the July 16 meeting, which will be at the Inn.

4 – SUMMER EVENT – Harkrader said a committee is planning a “Night at the Inn” from 5-8 p.m. on August 10. The event tentatively will include music, food, wine, arts, and crafts. Morine noted that the Motor Mill Foundation’s nonprofit rules prevent serving alcohol. Pollock said the event will be sponsored by the Conservation Board, which allows serving alcohol.

5 – MILLING AROUND – The board agreed that it is best to distribute Milling Around by email, rather than sending hard copies. Elsinger said she will investigate ways to reduce the size of the digital file to streamline the process. She also suggested clarifying the visitor sign-up sheet to be sure people give an email address.

6 – COMMUNICATION WITH OTHER MILLS – Elsinger and Yearous have reached out to other mills – Pickwick, Schech’s, Pine Creek, and Wapsi – to see if there is information we should be sharing that would benefit each other.

7 – LIBRARY OVERHAUL – Elsinger has been doing an inventory of materials in the Motor Mill library. She hopes to remove duplicates and/or information that is not pertinent. It is still to be determined what information will be accessible to the public and what will be kept for Motor Mill Foundation members and researchers.

8 – FUND RAISER – Elvers proposed a “Bridges of Clayton County” UTV ride as a fund raiser for Motor. Participants would be charged a fee to register and ride in the event, which might include Motor, Mederville, and other historic bridges. Pollock said the Conservation Board could not be involved, given past experience with drinking and driving by riders. Stone noted past problems of UTV riders disrupting tours outside the Mill. The board took no action.

9 – MOTO GUZZI – Stone has been in touch with organizers of the 31st Annual Iowa Moto Guzzi Rally July 12-14 in Elkader. We will try to arrange Motor Mill tours for interested bikers, and/or encourage them to participate in regular Saturday-Sunday tours.

ADJOURNMENT

Elvers moved to adjourn at 8:44 p.m. Slagel seconded. Carried.

Respectfully submitted,
Larry A. Stone, secretary, Motor Mill Foundation

Motor Mill Foundation
Minutes
(DRAFT)
July 16, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, July 16, 2024, at the Motor Mill Inn. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Mark Yackel-Juleen, David Beck, and Dan Slagel. Clayton County Conservation Board director Jenna Pollock, naturalist Abbey Harkrader, and Motor Mill co-coordinator Laura Elsinger also attended. The group shared lasagna furnished by Zichal before Zichal called the meeting to order at 6:30 p.m.

AGENDA

Elvers moved to approve the agenda as distributed. Schoen seconded. Carried.

MINUTES

Morine moved to approve the June 18 minutes as distributed. Elvers seconded. Carried.

TREASURER'S REPORT

May 17	Beginning Balance		34,545.33
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Receipts

Jun 20-July 14	Square Credit Merch/Donation.		1,183.99
June 24	Donation	300.00	
June 7,14	Blackbaud	40.00	
June 24.	Donation	174.00	
July 1	Donation	187.00	
July 8	Donation	229.00	
July 15	Donation	122.00	

Total Receipts
2235.99

Expenses

June 13	Allam-Clayton Electric	17.46
June 17	Dust Buster Road	675.00
June 27	Stable Roof Repair*	19,216.81
June 27	Esser's Clothing	943.00

Total Expenses 20,852.27

June 18	Ending Balance	15,929.05
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Pending Payments:

Check for Inn items**	15.10
Allam Clayton Electric	74.41

Claims: None.

*April 23 MMF meeting it was agreed that up to \$20K was approved for stable roof repair.

** \$500 for such expenses approved in May. Less than \$100 spent so far.

Check for Inn items**	15.10
Alpine Communications	74.41

Claims: None.

VISIONING SESSION

Mallory Hansen with NE Iowa RC&D conducted a “visioning” session with the board. The exercise involved board members listing many past accomplishments, a few of which included: the turbine display, basement clean-out, Inn and Stable restoration, electricity, cable internet, bridge replacement, acquisition of milling equipment, and interpretive panels.

The board next listed strengths of the Foundation and the Motor Mill Historic Site. Some examples: location, diverse expertise of board members, Conservation Board staff support and grant success, historical story to tell, package of experiences available at the site, and community support.

Weaknesses the board discussed included: flooding, remoteness, maintenance and upkeep, need for more volunteers, limited hours, county road intrusion, and uncertain demographics of visitors.

Board members talked of the relationship with the Conservation Board, and the potential need for a written document to clarify each board’s role. Pollock noted that volunteers John Nikolai and Jon deNeui “led the charge” to protect, preserve, and interpret the site – and that the Conservation Board and the Board of Supervisors respect that legacy. Morine said the role of the Foundation is to support the Conservation Board, which manages the county-owned site.

Board members outlined short-term goals – many of which are already in progress: Repair of eroding pillar base in the basement, marketing and promotion, and Cooperage renovation.

Longer term (3-5 years) suggestions included: steel bar gates for the basement arches, more work on the Cooperage, determine a theme and décor for the Inn, video update, landscaping, better marketing to younger visitors, and clean silt from dam abutment.

Ideas for goals from 5 to 10 years might include: paving the road from Communia, full-time staff, publishing a book about Motor, a wheat-grinding demonstration, preserve the serenity and authenticity of the site, and involve a college architectural history class.

Hanson said she will compare ideas from this session with the Foundation's earlier visioning plans and make some cost estimates before preparing a report to bring to the Foundation at a future meeting.

OLD BUSINESS

1 – UPDATE ON STABLE ROOF – Pollock said the Stable roof has been replaced and the upper west windows covered with plexiglass. The haymow door on the bluff side also was boarded over. Lights will be installed before the August 10 Night at the Inn event. There will be two permanent lights for safety, with 12 outlets to position other lights.

2 – UPDATE ON INN RECEPTION AREA – Elsinger said the co-coordinators usually have been busy. The 3D topographic site map has arrived. Tuesdays and Wednesdays have had the least traffic, while the 2 p.m. and 3 p.m. hours on other days often have been busiest. Merchandise sales have been good. She said the John Mellinger note cards have been popular. Stone agreed to order more.

Zichal said he will work at Motor on Friday, July 26, which may be a busy day because it is the beginning of Elkader's Sweet Corn Days.

3 – UPDATE ON NIGHT AT THE INN – Harkrader said she, Brenda Yearous, Jane Metcalf, and Margaret Stone have been planning a "Night at the Inn" event, with music, wine tasting, art demonstrations, crafts, and food.

Schoen said Thrivent Financial Services has given a \$250 grant to help pay for the band, which is Kismet Rendezvous, a duo from Minneapolis. Beck moved that the Foundation pay the remaining \$150 of the band's \$400 fee. Slagel seconded. Carried.

NEW BUSINESS

1 – SIGNAGE AT THE MILL, INN, CAMPGROUND AND BOAT RAMP – Slagel described the directional signs he's been designing to place where they will be visible as vehicles come off the bridge. The wooden signs will be routed with lettering and arrows to Mill, Welcome Center, campground, and boat ramp.

2 – CLEANOUT OF UNUSED/UNNEEDED ITEMS (JUNK?) – With the help of Hunter using a tractor and trailer from the Clayton County Conservation Board, volunteers on July 16 removed the remaining machinery and other items from the Glenn Vaske shed. Some things are temporarily stored in the Stable, but will be removed before the Night at the Inn on August 10. People at Plagman Barn may have some interest in a few pieces. Considerable mill related equipment is stored in the white garage at Motor.

Zichal said visitors often express interest in the runner stone pieces at the Mill. He suggested trying to build a model of a runner stone that could be suspended from the crane on the millstone platform to show how the stones were lifted up to sharpen.

ADJOURNMENT

Stone moved to adjourn the meeting at 8:35 p.m. Slagel seconded. Carried.

Respectfully submitted,

Larry A. Stone, secretary

Motor Mill Foundation

Minutes

(DRAFT)

August 20, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, August 20, 2024, at the Motor Mill Inn. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Jane Metcalf, Dan Slagel, and Don Venteicher. Clayton County Conservation Board director Jenna Pollock, naturalist Abbey Harkrader, and Motor Mill co-coordinator Laura Elsinger also attended. Brian Balster was a guest.

AGENDA

Slagel moved to approve the agenda, with the addition of an item about a Silos and Smokestacks grant application. Stone seconded. Carried.

MINUTES

Morine moved to approve the July 16 minutes as distributed. Stone seconded. Carried.

TREASURER'S REPORT

Aug 20, 2024

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
July 19	Beginning Balance			15,929. 05

Receipts

Jul 15-Aug 19	Square Credit Merch/Donation.		112.93	
July 15	Donation Check (Boehm)		100.00	

July 22	Donation	127.00
	Merchandise	81.00
July 30	Donation	115.00
	Merchandise	69.00
Aug 8	Donation	73.00
	Merchandise	23.00
	Donation for Windows (Haindfield)	50.00
Aug 13	Donation	262.00
	Merchandise	48.00
	BlackBaud	20.00
Aug 19	Donation	125.00
	Merchandise	87.00
<hr/>		
Total Receipts		1292.93

	<u>Expenses</u>	
July 15	ACRC (Electric)	74.41
July 15	Brenda Yearous (Materials)	15.10
July 16	Alpine	17.57
July 31	Heritage Printing	133.44
Aug 07	Esser's Apparel	82.00
Aug 09	ACRC (electric)	77.08
Aug 08	Wilkes (snacks)	35.42
Aug 10	Dan Kase (music)	150.00
<hr/>		
Total Expenses		585.02

Aug 19 Ending Balance 16,636.96

VISIONING SESSION

Mallory Hansen with NE Iowa RC&D conducted a visioning session, building on the session she led on July 16. Her research discovered an earlier vision statement describing plans for Motor as a "working museum." She agreed to draft an updated statement for the board's consideration.

Board members were asked to select among a number of options for priorities to focus on. Stabilizing the Mill and restoring the Cooperage seemed highest on the list.

To better market the Motor Mill Historic Site, board members cited the need for recording more oral histories, updating the video, and promoting more events – with the caveat to avoid placing too much emphasis on inappropriate tourism.

Organizational needs for the Motor Mill Foundation included fund raising, volunteer recruitment, and having paid staff at the Motor Mill Historic Site. There also needs to be a publication outlining the responsibilities for new board members and volunteers.

Hanson will prepare a final report and recommendations for the board.

OLD BUSINESS

1 – UPDATE ON NIGHT AT THE INN – The August 10 “Night at the Inn” event was quite successful, most board members agreed. Harkrader estimated attendance at about 130. A large group using the Inn added to the crowd. The musicians and audience seemed pleased with the Stable as a venue. The craft tables for kids were very busy. Food and wine vendors had good sales. Metcalf observed that the “Night at the Inn” theme was a good fit for the location and the community

2 – DISCUSSION OF INN RECEPTION AREA – Elsinger said visitors don’t necessarily go the Inn first for orientation, as we had intended. Board members were uncertain whether that is a problem or concern, and whether erecting more directional signs would detract from the site. Zichal suggested that a golf cart may be needed to transport visitors who have mobility problems.

3 – UPDATE ON LENTH PLAQUE – Schoen is still working on a plaque to honor the late Lee Lenth.

4 – UPDATE ON BASEMENT PILLARS – Engineer Steven Brase sent a report based on his August 5 inspection of the Mill basement pillars. He said the two pillars where the limestone bedrock is deteriorating should be stabilized as soon as possible. This could involve temporarily shoring up the beams until the weathered bedrock can be removed and replaced with new concrete piers. The work will need to be approved by the State Historic Preservation Office (SHPO). Pollock has reached out to the contractors who worked on Elkader’s Keystone Arch Bridge to learn if they could do the work and what the estimated costs would be. She also is applying for a state emergency Historic Resource Development Program (HRDP) grant. But she predicted that fund raising will be needed.

NEW BUSINESS

1 – PICKWICK MILL MEETING – Zichal has been in touch with the people at Minnesota’s Pickwick Mill to arrange for them to visit Motor. The board discussed several possible dates but will await word from Pickwick.

2 – EQUIPMENT DONATIONS TO PLAGMAN BARN – Representatives of the Northeast Iowa Antique Association accepted our donation of several pieces of equipment that are not connected with Motor Mill or that are more modern than the time period Motor operated. The items included: an extra sifter, two grinding mills, bucket

elevators. They were not interested in the Bar-Nun Sifter, the Gedge-Gray sifting and mixing machine, or another bolter.

3 – MAP BASE IDEAS – The board discussed ways to build a base for the topographic relief map on display in the Inn. Slagel said the shipping box for the map could be adapted by adding sturdy legs. He will work on that after using the box to transport the plexiglass cover that's been ordered.

4 – LABOR DAY TOURS – Zichal offered to be a tour guide at Motor on Labor Day, Monday, Sept. 2.

5 – SILOS AND SMOKESTACKS GRANT – Slagel moved to authorize Pollock to apply for a Silos and Smokestacks small grant to be used for videography. Metcalf seconded. Carried. If we receive the grant, the money could be used to update the Stories in Stone video, or for animating some of the new interpretive panels.

NOTES

Iowa PBS crews came to Clayton County and photographed at Motor for a program planned for 2025.

Stone reported that his photo of the Mill with a kayaker in the foreground will appear on the cover of the new Rivers and Bluffs telephone directory.

There are many old color photo postcards of Motor Mill at the Inn. They were donated by Bob Griffiths. Although some have an incorrect date for the Mill's construction, and the colors may not be true, the consensus of the board was to continue to have the cards available for sale or to give away.

ADJOURNMENT

Elvers moved to adjourn the meeting at 8:10 p.m. Slagel seconded. Carried.

Respectfully submitted,

Larry A. Stone, secretary

Motor Mill Foundation

Minutes

(DRAFT)

September 17, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, September 17, 2024, at the Motor Mill Inn. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Jane Metcalf, and Dan Slagel. Motor Mill co-coordinator Laura Elsinger also attended. Brian Balster was a guest.

AGENDA

Stone moved to approve the agenda, with the addition of a report on the Mill basement pillar and an item on the plaque for Lee Lenth. Elvers seconded. Carried.

MINUTES

Schoen moved to approve the minutes of the August 20 meeting as distributed. Slagel seconded. Carried.

TREASURER'S REPORT

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Aug 19	Beginning Balance			16,636.96

Receipts

Aug 20—Sep 16	Square Credit Merch/Donation.		288.89	
Aug 23	Donation (Leonard)		25.00	
Aug 26	Donation		80.00	
	Merchandise		76.00	
	Two Benches Sold		500.00	
Sept 4	Donation		67.00	
	Merchandise		152.75	
Sept 12	Donation		99.00	
	Merchandise		41.00	
	Harstad (deNeui memorial donation)		30.00	
	Bowden donation		100.00	
	CCCB Merchandise sold		61.58	
Sept 16	Donation		77.00	
	Merchandise		120.00	
	BlackBaud		20.00	
	Total Receipts		1738.22	

Expenses

Aug 20	Alpine (July)	17.57		
	Total Expenses	17.57		

Sep 16 Ending Balance

18357.61

Pending Expenses

09/03 SPOOM Membership	50.00
09/11 ACRC (Electric)	79.88
09/14 Alpine (Aug)	17.57

No Claims

Morine moved to accept the treasurer's report. Elvers seconded. Carried

OLD BUSINESS

1 – VISIONING STATEMENT – The board discussed a visioning summary statement resulting from the visioning discussions in July and August. The Organization Roles portion was revised as follows:

Organizational Roles

Clayton County Conservation Board: Owns and (*Delete "Owns and"*) Manages the Motor Mill Historic Site

Motor Mill Foundation: Fundraising, Structural Upkeep, Promotion, Laborers (*Delete "Laborers"*)

- Provide Volunteers
- Inspire Stewardship and Protection of the Site
- Advocate/Tell the Story
- Promote/Market
- Fundraise

The Motor Mill Foundation's role is shifting from primarily maintenance and repair to more preservation, fundraising and advocacy.

Slagel moved to approve the statement with those changes. Morine seconded. Carried.

2 – PICKWICK MEETING DATE – Zichal said a group from Pickwick Mill in Minnesota will visit Motor on October 6.

3 – 3-D DISPLAY – Slagel built a table to support the topographic 3-D display of the Motor area. Zichal built and installed a model bridge for the display.

4 – HOLIDAY BRIDGE LIGHTS – The board posed several questions about a bridge lighting proposal by two local businesses. Had county supervisors been consulted? Were there liability issues? Would it be appropriate/legal to hang an advertising banner on the bridge? Stone moved to table the matter until October to obtain more details. Elvers seconded. Carried.

5 – HERITAGE DAYS PLANS – Schoen and Mark Yackel-Juleen are scheduled to be at the Mill on Saturday, October 12, while Stone and Morine plan to be at Osborne. Elvers and Zichal will be at the Mill on Sunday, October 13. Other board members are encouraged to help at the times and places they are able.

Board members will communicate before Friday, October 11, to arrange taking merchandise and some displays from Motor to Osborne.

6 – FALL TOUR SCHEDULE – Here is a tentative schedule for tour guides through Heritage Days:
Sept. 21 – Slagel and Balster; Sept. 22 – Metcalf; Sept. 28 – Metcalf and Slagel; Sept. 29 – Zichal and Metcalf; Oct. 5 – Stone; Oct. 6 – Pickwick Mill visitors; Oct. 12 – Schoen and Mark Yackel-Juleen; Oct. 13 – Elvers and Zichal.

7 – UPDATE ON LENTH PLAQUE – Schoen reported THINK is working on the memorial plaque for Lee Lenth. He expects to see a proof soon. The cost will be \$993. Metcalf moved to approve that expense. Elvers seconded. Carried. The plan is to dedicate the plaque at the November 23 bridge lighting ceremony.

8 – UPDATE ON BASEMENT PILLARS – E & H Restoration has notified Jenna Pollock that they will need engineering specifications before proceeding further with plans or costs estimates. Pollock has been looking for grants that may help with the project, and she is consulting with the State Historic Preservation Office.

NEW BUSINESS

1 – MUSIC UNDER THE MOON – Brian Gibbs has arranged a concert at the Stable from 5:30 to 8 p.m. on Thursday, October 17, which is a full moon night. Musicians are Marques Morel and Simon Cropp. Gibbs has requested a \$150 contribution from the Motor Mill Foundation. Popcorn and cider will be served, and there will be a woodland wander hike with a naturalist afterward.

2 – DONATION OF MOTOR MILL PAINTING – Jane Tucker has donated an original painting of Motor Mill by artist Constance Mohr. Stone moved to accept the donation with thanks. Elvers seconded. Carried.

NOTES

Zichal posed the idea of having a golf cart to help people move around the Motor Mill Historic Site. The board discussed whether that could bring a liability problem. The board took no action.

Zichal suggested the need for leaf guards on the gutters on the roof of the Inn. Schoen said that would need to be cleared with the State Historic Preservation Office (SHPO).

Zichal offered to donate to artificial Christmas trees to place in the Inn and the Mill.

ADJOURNMENT

Slagel moved to adjourn the meeting at 8:18 p.m. Schoen seconded. Carried.

Motor Mill Foundation
Minutes
(DRAFT)
October 15, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, October 15, 2024, at the Ken and Fran Zichal residence, following a pizza meal served by the Zichals. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Don Venteicher, and Dan Slagel. Clayton County Conservation Board Director Jenna Pollock and naturalist Abbey Harkrader also attended. Brian Balster was a guest. Zichal called the meeting to order at 7:18 p.m.

AGENDA

Stone moved to approve the agenda as submitted, with the addition of items to elect new officers, and to discuss graffiti mitigation. Elvers seconded. Carried.

MINUTES

Morine moved to approve the minutes of the September 17 meeting as distributed. Slagel seconded. Carried.

TREASURER'S REPORT

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Sept 16	Beginning Balance			18,357.61
	<u>Receipts</u>			
Sept 17-Oct 14	- Square Credit Merch/Donation.		129.91	
Sept 23	Donation		138.60	

Merchandise		34.00	
Oct 1 Donation		83.00	
Merchandise		18.00	
Oct 8 Donation		167.00	
Merchandise		7.00	
Donation – Diane Finley		25.00	
Blackbaud		30.00	
Oct. 15 – Donation (Heritage Days)		158.00	
Merchandise (Heritage Days + \$85)		404.00	
Total Receipts		1194.51	
<u>Expenses</u>			
Sept 14 Alpine		17.57	
Sept 17 – SPOOM		50.00	
ACRC		79.88	
Sept 10 – Steve Brase Engineering		500.00	
Oct 11 - Heritage Days cash		85.00	
Total Expenses		732.45	
Oct 15. Ending Balance			18819.67
Pending Expenses			
Oct 1 Laura Elsinger reimbursement		184.88	
Oct 11 ACRC electric		76.63	

No Claims

Elvers moved to accept the treasurer's report. Schoen seconded. Carried

OLD BUSINESS

1 – UPDATE ON BRIDGE LIGHTING PROJECT - The offer of two local businesses to put holiday lights on the Motor Mill bridge was tabled at the September 17 meeting, due to some members' questions about liability, whether the Board of Supervisors had been contacted, and the appropriateness of any advertising banner. The board took no further action.

2 – GUTTER GUARDS ON INN – Volunteers installed leaf guards on the gutters on the east side of the Inn. Slagel noted, however, that the guards did not fit well on the old-style gutters, so further monitoring and future replacement may be needed.

Pollock confirmed that the Conservation Board probably will hire a contractor to remove overhanging trees, which should reduce the problem of leaves on the roof.

3 – LENTH PLAQUE – Schoen consulted with the Lenth family and made a few changes in the wording of the plaque. We hope to be able to install it at the bridge lighting ceremony.

4 – REPORT ON STABILIZATION OF THE BASEMENT PILLAR – Pollock has been in touch with Shive-Hattery Architecture and Engineering. They have proposed installing flowable material around the base of the pillar. Their estimate for engineering for the project is about \$26,000. The total project could cost about \$100,000. Shive Hattery would expect to complete the work yet this year.

Pollock will follow up with other firms and the Board of Supervisors, but hopes to have an engineering contract very soon.

NEW BUSINESS

1 – DISCUSSION OF BRIDGE LIGHTING CEREMONY – The board discussed whether we should be concerned about inviting a large crowd into the Mill, given the questions about the stability of the basement pillar. Members agreed that people in the Mill should not be a problem.

Elvers suggested, however, that it might bring attention to the basement pillar problem and help with fund raising if we cancelled the ceremony and publicized the safety concerns. The board made no final decision, pending advice from an engineer, which Pollock should receive soon.

Schoen moved that the Motor Mill Foundation help with fund raising for the pillar work. Venteicher seconded. Carried.

2 – BRIAN BALSTER JOINS BOARD – Morine moved that Brian Balster be appointed to a 3-year term on the Motor Mill Foundation. Schoen seconded. Carried.

3 – BOARD MEMBER ELECTIONS – Morine moved that Larry Stone and Chuck Morine be reappointed to 3-year terms on the Board. Balster seconded. Carried.

Morine moved that the current officers be reelected to the board: Ken Zichal, president; Chris Schoen, vice-president; Larry Stone, secretary; Dan Slagel, treasurer. Balster seconded. Carried.

4 – YEARLY REPORT – Pollock suggested waiting until the end of the year.

5 – PICKWICK MILL VISITORS – Schoen posted the following email following the October 6 visit from a group from Pickwick Mill.

Pickwick visitors included Tony and Betty Blumentritt and Chuck and Ruth Toulouse. Tony is the Vice President and Secretary of their non-profit organization and Chuck is on the Board of Directors.

MMF was represented by Doc Z, Dan, Jane, Jay and Chris.

Pickwick is owned and managed by a non-profit. The mill is on the National Register of Historic Places. They currently have 7 Board members who do everything. They are always looking for additional Board members.

The organization has about 150 members, primarily local residents. They have an annual meeting for the membership and elect officers at that time. No information about how much dues are. They had offered life-time memberships for \$1,000, but found that it limited the money they would get over multiple years.

Their funding is through membership dues, grants, donations, and an admission charge (\$10 for adults). The admission fee pays for one full-time staffer/docent. They have a corporate sponsor who gives them \$5,000-\$10,000 each year. They are wooing another sponsor, Bay State Milling, who has helped them with landscaping and some other activities in the past.

In the fall they host Pickwick Day, which draws many people. This year they netted \$5,000 to \$6,000.

They also have an apple pressing event in the fall for kids that is popular.

They have about 10 bus tours each year as fundraising activities.

The local school has the kids come to the mill as an activity. The kids have an introduction about the mill at a separate location and then bring the kids in. A teacher or Board member is on each of the 6 floors to monitor and answer.

6 – HERITAGE DAYS – The board agreed that having volunteers both at Osborne at Motor was a success. Saturday was the busier day, although there were decent crowds until early afternoon Sunday.

Suggestions for next year included having more information at Osborne about the Inn, and having a model of the Mill at Osborne.

7 – MUSIC UNDER THE MOON – Brian Gibbs has arranged a concert at the Stable from 5:30 to 8 p.m. on Thursday, October 17, which is a full moon night. Musicians are Marques Morel and Simon Cropp. The MMF contributed \$150 to help pay them.

People are asked to bring their own chairs, food, and beverages. Popcorn and cider also will be available. There will be a woodland wander hike with a naturalist afterward.

8 – GRAFFITI MITIGATION – Schoen and others noted recent graffiti in the basement and other levels of the Mill. Schoen is composing wording for signs to remind people that to respect the historical value of the site.

NOTE

Schoen said Wikipedia is holding a contest asking for photos of monuments.

REPORT

Slagel has emailed the minutes of the October 8 TRRC meeting to MMF board members.

ADJOURNMENT

Morine moved to adjourn the meeting at 9:02 p.m. Elvers seconded. Carried.

Motor Mill Foundation

Minutes

(DRAFT)

November 19, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, November 19, 2024, at the Osborne Conservation Center. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Brian Balster, and Dan Slagel. Clayton County Conservation Board Director Jenna Pollock and naturalist Abbey Harkrader also attended. Steve McCorkindale was a guest. Andy Stone attended remotely via Zoom. Zichal called the meeting to order at 7:02 p.m.

AGENDA

Schoen asked to add a report on metal detecting at the Motor Mill Historic Site. Elvers moved to approve the agenda with that addition. Schoen seconded. Carried.

MINUTES

Slagel moved to approve the minutes of the October 15, 2024, meeting as distributed. Elvers seconded. Carried.

TREASURER'S REPORT

Slagel submitted the following treasurer's report:

<u>Date</u>	<u>Item</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance(\$)</u>
Oct 15	Beginning Balance			18,819.67

Receipts

10/18 Square Point of sales	116.68
10/18 Donation (Keith and Kathy Garms)	25.00
10/22 Merchandise	56.00
10.24 Donation (Tony Blumentritt, Pickwick)	50.00
10/31 Donation (Dr. Ken Zichal)	5,000.00
11/14 Donation (Larry Stone tour and friend)	330.00
11/14 Merchandise	20.00
11/14 Donation (Larry and Margaret Stone)	2,000.00
11/14 Donation (Larry Minard)	50.00
11/14 Blackbaud	20.00
 Total Receipts	 7,667.68

Expenses

10/01 Laura Elsinger reimbursement	184.88
10/11 ACRC electric	76.63
10/17 Alpine	17.66
10/17 thINK Ekader (Lenth Plaque)	993.00
10/21 Brian Gibbs Music Under the Moon	200.00
10/22 Delux for new MMF checks	24.38
 Total Expenses	 1,496.55

Nov 18th Ending Balance 24,990.80

Pending Expenses (checks written but haven't cleared)

Allamakee/Clayton REC	70.56
Alpine Communications	17.66

Claims Made to MMF

Bridge Lighting Committee Expenses (J. Metcalf): \$317.90
CCCB costs for Shive-Hattery Engineering invoice: \$7,600.00

Morine moved to accept the treasurer's report. Elvers seconded. Carried.

OLD BUSINESS

1 - PILLAR INTEGRITY OF MILL - Larry Sandhaas, of Shive-Hattery, attended via Zoom to describe three options he has proposed for stabilizing the Mill basement pillars. They are:

A - Stabilize limestone with flowable mortar. This would be the least costly (\$20-\$40,000) and least disruptive, but also the least durable. Sandhaas this approach could be completed relatively soon, but would only “buy you time to consider other options.”

B - Use reinforced concrete to strengthen the limestone around the pillar. The estimated cost might be \$40,000-\$60,000. The concrete would be durable, but bonding between the concrete and the limestone could be an issue in the long term.

C – Micropile foundations. Steel supports drilled into solid rock would support a steel beam that would support the mill timber column. This would be the most expensive (\$100-\$200,000) but also the best and most permanent repair. Sandhaas said designing, engineering, bidding and constructing the micropiles could take six to nine months to complete.

The board agreed that repairs should be done as soon as possible, before potential spring flooding. Board members also concurred with Sandhaas that the micropile foundations seem to be the best long-term solution.

Pollock suggested that a fund drive and grant applications for micropile foundations could focus on the Motor Mill Foundation and individual board members having raised the money for initial stabilization, while a capital campaign would be required for the future, more permanent repairs.

Balster moved to authorize the MMF treasurer to pay invoices totaling up to \$20,000 for design and engineering work. Schoen seconded. Carried.

Morine moved to recommend that the Clayton County Conservation Board go ahead with option A, the flowable mortar repairs, while working toward the installation of micropile foundations in the longer term. Elvers seconded. Carried unanimously.

Pollock has been in contact with the State Historic Preservation Office (SHPO), and neither agency anticipated any administrative problems with any of the proposed options.

2 – ADDITIONAL BASEMENT FLOOR REINFORCEMENT – Andy Stone has suggested that steel plates on either side of the sistered floor joists would provide additional strength to support the first floor by the basement steps. Larry Stone has been in touch with Jamie Scherf at MTS, who could fabricate the plates. (NOTE: Sandhaas mentioned that part of the stairway or platform might have to be removed to do the pillar stabilization. For that reason, Stone has delayed ordering the steel plates.)

3 – INTERPRETIVE MASTER PLAN – Pollock distributed copies of the final Interpretive Master Plan completed by NE Iowa RC&D.

4 – PLAQUE FOR LEE LENTH – Schoen said THINK has not yet completed the plaque, so the dedication planned in conjunction with the November 23 bridge lighting and Inn holiday event must be postponed.

NEW BUSINESS

1 – PICKWICK MILL INTEREST IN EQUIPMENT – Slagel has been in touch with Pickwick Mill board members, who have elected not to accept the mixers we have offered to donate to them. However, one individual on their board has expressed an interest in taking one mixer to store until Pickwick finds a way to move it into their mill.

2 – BRIDGE LIGHTING – Volunteers have strung lights along the path from the Inn to the Icehouse, and up the pathway to the second floor of the Inn. Zichal will leave solar lights at the Mill so they can be installed Saturday afternoon, November 23, before the

event. Metcalf and her committee (Laura Elsinger, Margaret Stone, Kelsi Davis and Marianne French) have been decorating the Inn.

3 – FUND DRIVE – Pollock said she will spearhead the fund drive for the repair of the basement pillars. Slagel will contact Molly Moser with the Clayton County Foundation for the Future to try to arrange a time for her to meet with MMF members to offer pointers on talking to potential donors.

4 – SILOS AND SMOKESTACKS – Schoen attended a recent Silos and Smokestacks fund-raising workshop in Cedar Falls. Some key points: make a clear statement of the project, its cost, and the people who will benefit; explain how you will evaluate your success; make use of a database of foundations that are potential supporters.

5 – PAYMENT FOR ENGINEERING ASSESSMENT – Slagel will pay the first invoice from Shive-Hattery for \$7,600, as agreed in October.

6 – TRRC REPRESENTATIVE – Slagel asked to resign as our representative to the Turkey River Recreational Corridor. He moved that Balster be appointed as his replacement. Stone seconded. Carried.

7 – METAL DETECTING – On November 2, Schoen assisted and supervised two individuals who volunteered to use metal detectors to search for artifacts at the Motor Mill Historic Site. The group found several minor items at the old river bottom field across from the campground and near where the flood-damaged white house had been torn down. Much of the area has been masked by silt, so the potential for significant discoveries is quite low, Schoen concluded.

REPORTS

TRRC – Slagel has emailed a copy of the Nov. 6 TRRC meeting to MMF members

ADJOURNMENT

Elvers moved to adjourn the meeting at 8:45 p.m. Schoen seconded. Carried.

Motor Mill Foundation

Minutes

(DRAFT)

December 17, 2024

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, December 17, 2024, at the Osborne Conservation Center. Those present included: Ken Zichal, Chuck Morine, Larry Stone, Chris Schoen, Jay Elvers, Brian Balster, Jane Metcalf, Don Venteicher, Dave Beck, Steve McCorkindale, and Dan Slagel. Clayton County Conservation Board naturalist Abbey Harkrader also attended. Zichal called the meeting to order at 7:00 p.m.

AGENDA

Stone moved to approve the agenda as distributed. Elvers seconded. Carried.

MINUTES

Morine moved to approve the minutes of the November 19, 2024, meeting as distributed. Slagel seconded. Carried.

TREASURER'S REPORT

Slagel submitted the following treasurer's report:

Nov 18th Beginning Balance 24,990.80

Receipts

11/20 Donation (Brian Balster)	2000.00
11/21 Donation (Chris Schoen/Laura Elsinger)	2000.00
11/25. Bridge Lighting Donations	865.00
Merchandise	35.00
12/03 PayPal Transfer* (donations less fees)	1426.53
12/05 Blackbaud	20.00
12/05 Donations (Anonymous)**	20000.00
Donation (Deanna Krambeer)	500.00
Donation (Chuck Toulouse/Pickwick)	50.00
12/09 Merchandise (bench)	100.00
12/10 Donation (Fred Frost)	100.00
<u>Total Receipts</u>	27,096.53

Expenses

11/18 ACRC	70.56
11/19 Bridge Lighting (Jane Metcalf)	317.90
11/20. Clayton. Co. Cons. (Engineer Invoice)	7600.00
11/25 Alpine	17.66
<u>Total Expenses</u>	8,006.12

Dec 16th Ending Balance 44,081.21

**Paypal Transfer (Donations by credit card payments)*

- *Aaron and Marlen Slagel. (1000)*
- *Michael Krieg (250)*
- *Glen Pollock (25)*
- *Bud Harris (50)*
- *Kristen West (100)*
- *American Online Giving (40)*

*** Matching donations requested for use of these funds for the foundation remediation project.*

OLD BUSINESS

1 – UPDATE ON PILLAR INTEGRITY OF MILL – Conservation Board Director Jenna Pollock is awaiting additional information from Shive-Hattery to confirm details of the proposed pillar stabilization project.

2 – FIRST FLOOR REINFORCEMENT – The board agreed that there's no need to reinforce the floor near the basement steps until the pillar stabilization is completed.

3 – LENTH PLAQUE – Schoen showed the board the memorial plaque for Lee Lenth. It will be put on display next year at a time to be arranged with Lee's family.

NEW BUSINESS

1 – PICKWICK MILL INTEREST IN EQUIPMENT – Pickwick Mill board member Chuck Toulouse picked up the extra flour mixer, which Conservation Board staff helped load on his pickup. Toulouse made a \$50 donation to the Foundation.

2 – BRIDGE LIGHTING REPORT – The board agreed that the November 23 bridge lighting ceremony and Inn holiday open house were quite successful. Perhaps 200 people attended? There were many good comments about the Weary Ramblers musical duo.

We received \$865 in donations. The board suggested a few ideas for future years, including: candle lights on upper floors of the Mill and in the Cooperage, brighter lights along path from Inn to Mill, Mill tours, horse and wagon rides, reconsider having more bridge lights sponsored by local businesses.

3 – FUND DRIVE – Harkrader distributed information sheets and pledge forms to use when meeting with potential donors to the capital campaign for stabilizing the Mill pillars. Several board members have begun contacting people following a December 10 orientation meeting with Molly Moser of the Clayton County Foundation for the Future. The board agreed that arranging meetings may be difficult until after the holiday season. Moser has suggested trying to make contacts and get initial pledges within three months.

4 – PAYING FOR ENGINEERING – The board has repaid the Clayton County Conservation Board \$7,600 for the initial invoice from Shive-Hattery for engineering for Mill pillar stabilization.

5 – McCORKINDALE BOARD MEMBERSHIP – Slagel moved to accept Steve McCorkindale as a member of the board. Beck seconded. Carried unanimously.

6 – YEAR-END SUMMARY OF VOLUNTEER WORK – Slagel prepared a summary of 2024 volunteer projects. A few examples included: stair tread repair between 4th and 5th floors; Earth Day clean-up with students; moving equipment from Vaske shed to Motor; help Moyna crew raise bolters and middlings purifiers onto third floor of Mill; Jon deNeui plaque dedication; install wayfinding signs; acrylic cover for 3-D display in Inn; Stable doors repair; leaf guards on Inn; holiday lights on bridge.

7 – WEBSITE UPDATES – Slagel encouraged board members to look at the motormill.org website and make suggestions for possible refinements or updates.

