

Motor Mill Foundation

Minutes

DRAFT

February 21, 2017

The regular meeting of the Motor Mill Foundation of Clayton County was held Tuesday, Feb. 21, 2017, at the Osborne Conservation Center. Chairman John Nikolai called the meeting to order at 7:00 p.m. Other members present were Lee Lenth, Larry Stone, Chuck Morine, Jane Metcalf, Ivan Hardt, Jon deNeui, and Ken Zichal. Conservation Board naturalist Abbey Harkrader also attended. Conservation Board director Jenna Pollock joined the meeting from about 8:10 until 8:30.

Agenda

deNeui moved to approve the agenda as printed. Hardt seconded. Carried.

Minutes

Morine moved to approve the minutes of the Dec. 20, 2016 meeting as printed. Stone seconded. Carried.

FINANCIAL REPORTS

Morine presented the following financial reports:

2016 Income/Expenses Summary

	Debit	Credit	Balance
Beginning balance			\$8,488.24
Receipts			
Donations		\$6,810.35	
Grants		\$500.00	
Merchandise sales		\$1,330.00	
TOTAL RECEIPTS		\$8,640.35	
EXPENSES			
Cost of goods	\$676.92		
CCCB bridge payment	\$2,009.93		
Professional fees	\$125.00		

Building materials	\$3,768.64
Insurance	\$250.00
Utilities	\$552.75
IRS Sub total	\$4,571.39
Advertising	\$155.17
Postage	\$36.41
Printing	\$731.68
IRS Sub total	\$923.26
Memberships	\$150.00
Web fees	\$189.00
IRS sub total	\$339.00
TOTAL EXPENSES	\$8,645.50
ENDING BALANCE	\$8,483.09

January 2017 Treasurer's Report

Dec. 20 beginning balance	\$8,373.61
Receipts	
Dec. 27 – donation, Carole Eldeen	\$50.00
Dec. 29 – print sale	\$24.00
Dec. 29 – donation, Emily Stone	\$50.00
TOTAL RECEIPTS	\$124.00
Expenses	
Dec. 23 - Alpine Communications	\$14.52
Jan. 7 – Allamakee Clayton Elec.	\$49.56
TOTAL EXPENSES	\$64.08
CURRENT BALANCE (Jan. 17, 2017)	\$8,433.53

CONSERVATION RESERVE

Jan. 1, 2017 balance brought forward (negative)	(\$43,743.76)
Deposits –	
Iowa Room – hat & t-shirt	\$39.00
Donation – Steve & Ann McCorkindale	\$500.00
Donation – Russell & Juanita Loven	\$100.00
Donation – Melanie Menken in honor of Doan Menken	\$100.00
Donation – Michael & Sandra Krieg	\$200.00
January 17, 2017 balance carried forward (negative)	(\$42,804.76)

February 2017 Treasurer's Report

Jan. 17 beginning balance	\$8,433.53
Receipts	
Jan. 19 – donation – Robert Fagerholm	\$100.00
TOTAL RECEIPTS	\$100.00
Expenses	
Jan. 18 – Alpine Communications	\$14.45
Feb. 2 – ETAB tax prep	\$175.00
Feb. 8 – Allam Clayton Elec	\$40.00
Feb. 8 – West Bend Insurance - liability	\$250.00
Feb. 9 – Builders First Choice – nails	\$12.80
TOTAL EXPENSES	\$492.25
CURRENT BALANCE (Feb. 21, 2017)	\$8,804.28

CONSERVATION RESERVE

JAN. 18, 2017 balance brought forward (negative)		(\$42,804.76)
Deposits-		
Donation – Sam & Mary Ridenour	\$100.00	
Donation – Larry & Margaret Stone, via INHF	\$524.95	
Feb. 21, 2017 balance carried forward (negative)		(\$42,179.81)

Morine moved to accept the financial reports. Lenth seconded. Carried.

OLD BUSINESS

MOTOR MILL INTERN

Harkrader has submitted the grant application to Silos and Smokestacks. If the grant is awarded, we would have an intern for 14 weeks, from mid-May until mid-August. The proposed grant is for \$3,000. Our match would be \$1,480.

Suggested tasks for the intern would include: regular weekend tours; preparing a digital introductory video; working on new displays; preparing the newsletter; doing historical research; preparing Facebook posts; doing programs for the 8th grade conservation camp at Motor.

ENDOWMENT

Stone was worked with Ken and Fran Zichal to prepare a newspaper article highlighting the Zichals' \$5,000 donation to the endowment. The article could appear as early as March 1.

Stone has met with three bankers, and plans a follow-up using the Zichals' gift as an example.

The board discussed a fund drive to people on the Milling Around and Friends of Motor Mill lists. Metcalf moved to send a fund-raising letter noting the options of donating for immediate projects or the long-term Community Foundation endowment. Zichal seconded. Carried. Stone will draft a letter for board approval.

The board further discussed including a list of projects and their costs with the letter.

ENTRANCE SIGN

The board continued discussion of the possible wording of a sign inside the Mill to request donations and note that the Motor Mill Foundation is a charitable group that does not receive direct taxpayer funding.

After considerable debate, the board settled on this proposed language:

Welcome to Motor Mill

The Motor Mill Historic Site – on the National Register of Historic Places – includes the Mill, Cooperage, Inn, Smokehouse, Stable and Bridge.

Please consider donating to the Motor Mill Foundation, a charitable organization that does not receive direct tax money.

Thank you!

Morine moved to approve the wording and proceed to have the sign made. Zichal seconded. Carried.

(NOTE: After the meeting, Pollock suggested delaying the project for further discussion to be certain that the sign and its intent are not misinterpreted.)

MOTOR MILL SECURITY – Surveillance Cameras

Nikolai has applied for a grant from the Clayton County Foundation for the Future to buy surveillance cameras for the Motor Mill site.

MILL ROOF REPAIR

deNeui has been in touch with Siebrecht Construction about a bill they have submitted for roof repair. The original project was to include repairs, installation of permanent anchors, and gluing down shingle tabs. It was decided not to attempt to re-glue the shingles, but that was not deducted from the invoice. A new invoice will be coming.

Coincidentally, more shingles have blown off following the repairs. They will need to be replaced.

RESPONSE FROM STATE HISTORICAL SOCIETY RE BASEMENT SILT

Since there has been no response to our letter that we intend to proceed with silt removal, we will interpret that to mean the state have no concerns. Chris Schoen has agreed to proceed with test borings.

Pollock said we have \$20,000 promised from FEMA for silt removal, but that project may need to be completed fairly soon to be eligible for the money.

LETTER TO STATE HISTORICAL SOCIETY RE BASEMENT POSTS

Nikolai will be in touch with Schoen regarding writing a letter to the State Historical Society to let them know we will be replacing support posts in the basement.

NEW BUSINESS

Board members should have received the summary of 2016 progress and activity prepared by Nikolai and Pollock.

VISIONING PLAN

After preliminary discussions, it was agreed that Nikolai, Metcalf, deNeui, and Lenth would serve on a subcommittee to revise and update the MMF Visioning Plan, which was last revised in 2015.

HISTORICAL DISCUSSION TOPICS

Harkrader said our intern will be preparing and researching historical discussions, assuming we get the Silos and Smokestacks grant.

Lenth noted that Lennie Beck, who lived at Motor as a boy, recalls seeing ventilation grates at each end of the passageway between the Mill basement and the road.

PENNY AT THE PUMP

Nikolai will contact the Garnavillo Speed Shop about a promotion to receive donations for each gallon of gas they sell.

OUR IOWA

Stone and David Beck have submitted a story and photos for possible publication in *OUR IOWA* magazine.

NEXT MEETING

The next meeting will be March 21, at 7 p.m., at the Osborne Conservation Center.

ADJOURNMENT

Stone moved to adjourn the meeting at 8:55 p.m. Hardt seconded. Carried.

Respectfully submitted,

Larry A. Stone, secretary

Motor Mill Foundation